FORM NO. ACA-II/05 (XII)

COUNCIL OF HIGHER SECONDARY EDUCATION,
MANIPUR

APPLICATION FORM FOR REGISTRATION OF STUDENTS OF CLASS XII
(*To be filled in by the student's own handwriting*)

1. **Name of the Student in full:** …….……..
(in block letters & as per HSLC/Equivalent Examination record)

2. **Mother's name in full:** …….…….……..
(in block letters & as per HSLC/Equivalent Examination record)

3. **Father's name in full:** …….……...
(in block letters & as per HSLC/Equivalent Examination record)

4. **Permanent Address:** ……... ...……...……..…

P.O. ……...…..……. P.S. …….…….……..….

District …….…… PIN ……...……..…….……

(a) PEN NO.

(b) Mobile No. of the Parent/Student (i) ……...……...…(ii) *E-mail ID* ……..……..……...…..

(c) APAAR ID NO.

5. **Date of Birth :**

D	*D*	*M*	*M*	*Y*	*Y*	*Y*	*Y*

(as per HSLC/Equivalent Examination record)

6. **Category:** General / SC / ST / OBC *(Tick whichever is applicable)*

7. **Name of Institution:** …….……...……

8. **Stream :** (Arts / Science / Commerce)
(Tick whichever is applicable)

9. **Details of Class X and Class XI Examination Passed**:

Name of Examination	Roll No.	Year	Name of Board/Council/ University	Name of Institution	Div./ Grade

10. **Eligibility Certificate No.** ……..……. date …….. (*for student admitted with eligibility permission issued by the Council - migrated from Board/Council/University other than Board of Secondary Education, Manipur*).

DECLARATION BY THE STUDENT

I, do hereby, declare that the information provided in this application and in the documents appended herewith are true and correct to the best of my knowledge and belief. I understand that in the event of any information given by me being found false or incorrect at any stage, my registration under the Council of Higher secondary Education, Manipur is liable to be cancelled.

Date **:** ……..

…….
Signature of the Student (in full)

P. T. O.

DECLARATION BY THE HEAD OF INSTITUTION

The particulars of the student furnished here in the application form have been verified and found correct as per records available in this institution.

Date ……..…….. ……

Mobile Phone No. ……..…… *Signature of the Principal/ Head of Institution (with office seal)*

FOR OFFICE USE ONLY

Remarks: Accepted / Rejected. Checked by: ……..

INSTRUCTIONS

1. The duly filled in application form shall be submitted to the office of the Principal/Head of the institution concerned. The Principal/Head of the institution shall forward the same to the Council of Higher Secondary Education, Manipur along with necessary fee and documents within the last date fixed by the Council from time to time.

2. Incomplete application form (i.e. without necessary document & fee) shall be rejected summarily.

3. A fee prescribed by the Council from time to time shall be charged for correction of any wrong entry in the Application Form / Enrolment and Registration Statement beyond the stipulated time.

4. A student should register from ***only one institution***. ***"In case, a student is found to have been enrolled/registered in more than one institution, – (a) his/her enrolment and registration shall be cancelled for that particular session; or (b) he/she shall be fined a sum of Rs.10,000/-(Rupees ten thousand) only if he/she desires to opt only one of the institutions and continue to be a student of that institution".***

5. **LIST OF DOCUMENTS TO BE ENCLOSED :**

Photo copy *(attested by the Head of Institution concerned)* of the following −

(a) Admission card and Mark Sheet of HSLC/ Equivalent Examination.
(b) Admission card and Mark Sheet of Class XI Examination.
(c) Eligibility Certificate issued by the Council (*For students from Boards / Councils /Universities other than Board of Secondary Education, Manipur*)
(d) Valid SC/ST/OBC Certificate issued by the concerned authority (if applicable).