

# **COUNCIL OF HIGHER SECONDARY EDUCATION, MANIPUR**

**Meeting of All Principals / Head of Institutions  
under COHSEM**

**Date : 24<sup>th</sup> February 2017**

**Agenda : HIGHER SECONDARY EXAMINATION, 2017**

# Students' Strength

<b>Higher Secondary Examination - 2017</b>				
<b>Sl.no</b>	<b>Stream</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
1	Arts	3142	3321	6463
2	Science	10100	9304	19404
3	Commerce	361	212	573
<b>Grand Total</b>		<b>13603</b>	<b>12837</b>	<b>26440</b>
<b>Class XI Examination - 2017</b>				
<b>Sl.no</b>	<b>Stream</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
1	Arts	3866	3861	7727
2	Science	10328	9288	19616
3	Commerce	293	226	519
<b>Grand Total</b>		<b>14487</b>	<b>13375</b>	<b>27862</b>

# Reforms

## **Conversion of all Private Centres to Council Centres.**

- 1 (one) Supervising Officer per Centre will be assigned. So, the numbers of SOs will be increased this year.
- One Flying Squad Team will be deputed to each Examination Centre till the end of the day's Examination.
- Payment of Remuneration of Centre S.O., Centre O.C. and other functionaries at the Centre as well as Centre charges are to be borne by the Council.

# Reforms

- 50% of Centre contingency Charge will be paid before the commencement of Examination as fixed by the council ie., at the time of distributing Answer khattas of the centre.
- One Micro-observer will be sent to each Examination Centre. However, it is under consideration due to the forthcoming Election 2017 which will be held on 4<sup>th</sup> and 8<sup>th</sup> March 2017.

# Introduction of Bar Code System

COUNCIL OF HIGHER SECONDARY EDUCATION, MANIPUR  
HIGHER SECONDARY EXAMINATION 2017

Nominal Roll  141181

Subject Code : ALT Examination Centre : ABC HR. SEC. SCHOOL

Subject Name : Alternative English Date of Examination :     /     / 2017

Sl. No.	BARCODE	CANDIDATE'S ROLL NUMBER & NAME	BARCODE	CANDIDATE SIGNATURE
1		1782 JHOMESHANGRAM ROBITA DEVI		
2		1783 JHONGRAT ABAM KHORABATI DEVI		
3		1784 BHAMKHOM RONALD BASHI		
4		17880 CH. RIMA SAHANI		
5		17867 LEISHANTHER BIDYALXOM DEVI		
6		17868 LEISHANTHER SOPHYA DEVI		
7		17890 MARY KANMEI		
8		17896 SADATINI CHANARDAM		
9		17114 MD. AZAD		
10		17123 MD. TALIMR SHAH		

Signature & Name of Registrar

Signature \_\_\_\_\_ Name \_\_\_\_\_

141181

# Contd.

- Role of Supervising Officer
  - Bundles of subject-wise Nominal Roll containing Bar code stickers prepared for the centre be collected from the police station by the S.O. along with the confidential materials of the day's Examination in presence of the centre O.C.
- Role of Centre Officer-in-charge(O.C.) / Asst. Officer-in-charge (A.O.C.)
  - The bundles of Nominal Roll containing Bar code stickers and the confidential materials of the day's Exam be checked properly before receiving the same from the concern S.O.
  - The above mentioned materials should be distributed to the A.O.C. /S.I. after a through checking.

# Contd.

- Role of Supervising Invigilator (S.I.)
  - The above mentioned materials are to be cross checked again before distributing to the concerned invigilators of the day's Exam to be engaged in different Examination halls or rooms.
- Role of Invigilator
  - Utmost care should be taken while detaching the Bar code stickers from the Nominal Roll sheet allotted under his/her supervision.
  - The Bar code sticker should be detached from the Nominal Roll sheet and pasted in the left hand box provided in the Answer Khatta of the candidate and signature of the candidate should also be taken in the space provided in the sheet of Nominal Roll.
- It is important to note that Students are required to sign in both attendance sheet and Sheet of Nominal Roll only after the sticker is affixed on the Answer khatta.

# Illustration

SR	SR CODE	CANDIDATE'S ROLL NO. CODE & NAME	R/N CODE	OFFICER'S SIGNATURE
1			<b>Sticker to remove</b>	
2				
3				
4				
5				

Candidate to remove his barcode from NR as mentioned above and affix it in his answer book in the place provided in the LEFT SIDE of the answer book code number box area as shown by the arrow mark here.

It should NOT be affixed in the right part of answer book and should be affixed only in the left part as shown.

Examiner should be careful in making his sign not tampering the barcode.

**MANIPUR**  
**H.S. EXAMINATION, \_\_\_\_\_**

**INSTRUCTIONS TO CANDIDATES**

- Do not write your (i.e. Roll No. etc.) mark of your School/College at place of the examination or make any identifying mark in your answer paper.
- Do not tear out any part of your answer book.
- Write on both sides of the paper.
- No additional sheets should be added the answer book is completely used.
- Candidates using unfair means and the security shall with under the rules of the Council.
- On the expiry of the allotted time the answer script must be handed over to the invigilator. No candidate shall leave the room without submitting answer script and signing on the statement for submission of answer script before the invigilator.

(To be filled in by the candidate)

Subject/Vocational Trade and Paper \_\_\_\_\_

No. of add. sheets used \_\_\_\_\_

Box and signature of the examiner in full \_\_\_\_\_

Signature of candidate in full \_\_\_\_\_

Q. No.	Marks
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
<b>Total</b>	

Invigilator's signature \_\_\_\_\_

(To be filled in by the candidate only)

Roll No. (in figures) \_\_\_\_\_

(in words) \_\_\_\_\_

Name \_\_\_\_\_

Registration No. \_\_\_\_\_ of \_\_\_\_\_

Subject/Vocational Trade and Paper \_\_\_\_\_

Date \_\_\_\_\_

(Print Name)

Marksheet/Office seal of the O.S./A.D.C. \_\_\_\_\_

Date \_\_\_\_\_






# Declaration of the Examination Result

- Increase of Examiners
  - Deputation of more teachers is required from the institutions under the Council so as to engage them as Examiners.
  - To complete the evaluation process as early as possible for the timely announcement of the result.
- Examination result
  - Will be announced with ranks, divisions, subject toppers, letters with distinction etc.

# Introduction of New Mark Sheet Format

No. \_\_\_\_\_ Date: \_\_\_\_\_


  
**মহানগরী উচ্চ মাধ্যমিক শিক্ষা পর্ষদ, মণিপুর**  
**COUNCIL OF HIGHER SECONDARY EDUCATION, MANIPUR**  
**HIGHER SECONDARY EXAMINATION, .....**  
**STATEMENT OF MARKS**  
*This is to certify that*

Mr./Ms./Mx. \_\_\_\_\_  
 SO, DO (Mother) \_\_\_\_\_ and \_\_\_\_\_  
 (Father) \_\_\_\_\_ bearing Roll No. \_\_\_\_\_  
 of (Institution) \_\_\_\_\_  
 (Group/Stream) \_\_\_\_\_ has secured marks in the following subjects:

Subject Name	Full Marks		Pass Marks		Marks Obtained		
	Theory	Practical	Theory	Practical	Theory (T)	Practical (P)	Sub-Total
COMPULSORY SUBJECTS	80	—	25	—			
	80	—	25	—			
ELECTIVE SUBJECTS	40/30/00	60/30	12/20/30	20/12			
	40/30/100	60/30	12/20/30	20/12			
	40/30/00	60/30	12/20/30	20/12			
<b>TOTAL</b>							
<b>MINIMUM MARKS FOR</b> Distinction with letter - 400 1st Division - 300 2nd Division - 225 3rd Division - 185							
4th ELECTIVE SUBJECT	40/30/00	60/30	12/20/30	20/12			

Marks compared by: \_\_\_\_\_

\* *Distinction with letter*

  
**CONTROLLER OF EXAMINATIONS**

**Thank You**